

POULTON & PULFORD PARISH COUNCIL
Clerk to the Council : J B Evans, 1 Chapel House Cottages, The Green, Poulton :
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To Members of Poulton & Pulford Parish Council

You are duly required to attend the next meeting of Poulton & Pulford Parish Council to be held after the Annual Parish Meeting on **Wednesday Oct 27th 2021** - meeting to be held in Pulford Village Hall from 7 pm

Signed

J B Evans

Clerk to Poulton & Pulford Parish Council

Agenda - amendments in RED

1 – Apologies

1.1: To receive apologies and to approve reasons for absence

1.2 Cllr Lucy Higgins unable to attend

2 – Adoptions and Appointments

2.1 – Register of Interests - Councillors are reminded of the need to complete their register of interests, to declare any personal and/or prejudicial interest in items on the agenda and their nature

2.2 – Recruitment of Councillors to replace Cllr Pryce and Fair

3 – Suspension of Standing Orders

Electors are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the rest of the Parish Council meeting except at the discretion of the Chairman

4 - Minutes

To consider the approval of the minutes of the last meeting of the Parish Council (attached)

5 – Progress reports

5.1 – Police Reports – **Action PCSO Rachael McKevitt**

5.2 – Community Park activities – report on CP Oct meeting - **Action Cllrs West, Evans,**

5.2.1 #gardening activities and clean up day

5.2.2 ditch clearance – c/f to 2022

5.2.3 s106 projects – Captain Tom trail

5.2.4 Paving at entrance to Park

5.2.5 Park visitor parking

6 – Planning – [ref www.cheshirewestandchester.gov.uk/planning](http://www.cheshirewestandchester.gov.uk/planning) - for full details

	REF	RECEIVE DATE	ADDRESS & DESCRIPTION	STATUS as at 19 th Oct
6.1	19/00245/EMCOU	Dec 19	Woodfield Farm, Straight Mile	2 units still there

6.2	20/02689/TPO	30 July 20	Lyndale House, Wrexham Rd – tree m'ce	Pending ?
6.3	21/00842/FUL	30 Mar 21	Willow Cabin Poulton – Demolish existing properties and replace with new dwelling, garage etc	Pending
6.4	21/01398/FUL	12 May 21	7 Belgrave Garden Mews - Addition of Garage Door to Car Port	Approved
6.5	21/02045/CAT	20 May 21	School House - Sycamore (T1) - fell to abate conflict with boundary fence.	Decided
6.6	21/02066/FUL	15 June 21	Grosvenor Pulford Hotel - Erection of an external pergola to the south side of the building	Approved
6.7	21/01909/FUL	25 June 21	Park Lodge - Detached garage/covered area to side of house; new driveway; new gates, piers and low walls to site entrance area;	Pending
6.8	21/02448/FUL	14 July 21	18 Belgrave Garden Mews - Single storey extension to infill existing carport	Approved
6.9	21/02773/FUL	26 July 21	Three Elms Dodleston Lane - Single storey side extensions	Pending
6.10	21/02932/LBC	8 July 21	Clerk's House Cuckoos Nest – kitchen alterations and new glazed doors	Pending
6.11	21/03025/FUL	15 July 21	5 Belgrave Garden Mews – add garage door to carport	Approved
6.12	21/03367/LDC	11 Aug 21	Oldfields Lodge - occupation of dwelling in breach of agricultural occupancy condition	Pending
6.13	20/04883/FUL	23 Dec 20	Lyndale Farm – conversion of agricultural building into 4 residential units etc	Approved

7 – Finance and Audit – inc vat

	Paid In £	Paid Out £	
7.1	387.50	465	Funds for VH Refurbishment : Fortress Windows ref VH219
7.2		78	Defib Shop ref 220
7.3		50	Simply Green Lawns ref 206.2
7.4	191.88	230.26	Funds for VH Refurbishment : Huws ^ Gray ref VH221
7.5		30	Autela Payroll services -inv 6656
7.6		210 x 3	#gardening July/Aug/Sept 2021
7.7		47.76 52.56 5.94	Aug 2021 BT service at VH Sept 2021 Oct 2021 – new 2yr contract £25.99/mth – broadband only inc refunds
7.8	78.82	94.58	Funds for VH Refurbishment : Huws ^ Gray ref VH222
7.9		36.50	Ink via Clerk ref 223
7.10	100	240	External audit fee contribution from VH : External audit fee ref 224
7.11		166.86	Clerk's Gross Pay July to Sept 2021
7.12	11		VH wifi contribution Oct 2021
7.13	34.45	41.34	Funds for VH Refurbishment : Huws ^ Gray ref VH225
7.14	2697.80		CW&C S106 grant for Captain Tom trail
7.15		30	Autela Payroll Services ref 202.2
7.16	250		Active Leisure Marathon donation to PC
7.17		855.25	PWLB Oct payment
7.18	0.41		HSBC Interest July to Oct 2021
7.19	On web site		Detailed spreadsheet for 2021/22 showing RECEIPTS, PAYMENTS, ANNUAL RTN 2020/21, and ASSET REGISTER

Finance Status	Bank £ 19 th Oct 21	Recurring payments £ to Mar 22	CP Funds £	CP Ringfenced £ to 26/27	Unallocated PC Funds £ exc FI >	Further Income £ est 21/22
7.20	22,148.80	2,125.36	6,034.41 2,697.80	4,935.00	6,356.23	592 vat refund 75 recurring 1500 CIL

7.21 – Approval of External Audit report

7.22 – HSBC charging for Bank Accounts - £8 per month from Nov 2021

8 - Correspondence for Information

Any comments

9 - Clerk's Reports and Queries

9.1 – Review of Revised Standing Orders, Financial Regulations, Procurement and Risk Assessment Procedures – **Action Cllr Higgins**

9.2 –Traffic monitoring on Old Lane and St Mile

9.3 – Parking on B5445 around Castle Hill

9.4 – Speed reduction petition on The Green

9.5 – Speed Limits on B5445

9.6 – Speed monitoring initiative _ average speed trials

9.7– Hedge/shrubbery problem – B5445/Dodleston Lane junction – ref HW345561021

9.8 – Children Safety Issues Od Lane/Fairmeadow

9.9 – Maintenance of Church cemetery grounds - **resolved**

9.10 – Remembrance day Nov 11th arrangements

9.11 – Thankyou letters x 4

9.12 - Cheshire Fire Authority Draft 2022-2023 Annual Action Plan consultation

10 - Councillors Reports, future agenda items, any other business

10.1 – Risk assessment Reports – **see table below**

LOCATION	RESPONSIBILITY	DATE CHECKED	COMMENTS
Community Park	Dave Roberts		
Church Bank	Cllr Ewins		
VH Defibrillator	Cllr West		
Bus Shelter	Cllr Board		
Pulford Notice Boards (2)	Cllr Franklin		
Poulton Notice Board	Cllr Evans		
Poulton Defibrillator	Cllr Evans		

10.2 – Poulton to Pulford Footpath update – **Cllr Higgins**

10.3 – Pulford Approach issues and Footpath Society membership – **Cllr Franklin**

10.4 – Maintenance of Spinney hedges – **Cllr Franklin**

10.5 – VH report – **Cllr West**

10.6 – Christmas Tree/decorations for Pulford and Poulton – **Cllrs Ewins, West, Evans**

10.7 – Chester Zoo – Nature Recovery Corridor – Action Cllr Board

11 – Dates for 2022 Meetings : - at Pulford Village Hall from 7 pm (perhaps)

Jan 26th : April 27th : July 27th : Oct 26th

DATE	NAME	SIGNATURE
OCTOBER 2021		
OCTOBER 2021		

REFERENCE -EMAILS / WEBSITES

Section	Date	Folder	From	Title/Details
6.1	8 Oct		Jennifer Weigh	Woodfield Farm Issue
7.21	10 Sept	Finanalysis	PKF Littlejohn	CH0161 2020/21 AGAR Section 3 External Auditor Report
9.2	20 Oct	Inbox	Ian Rutherford	Speed Monitors Old Lane and St Mile Pulford
9.3 9.4	20 Oct	Inbox	Stuart Bateman	Poulton and Pulford Highway Issues
9.5	20 Oct	Inbox	Stuart Bateman	Next Pulford Parish Council Meeting 50 mph Speed limit on B5445
9.6	20 Oct	Inbox	Steve Jones	Speed monitoring Initiative
9.10	20 Oct	Inbox	Jeanette Howe	Remembrance Day 11 th Nov
10.2	20 Oct	Inbox	Greg Vickers	Poulton to Pulford passage
10.3	21 Sept	Inbox Sent	Nick Franklin Websites>	Re: Footpaths Poulton to Pulford passage www.mcfs.org.uk (£8/year) -mid cheshire www.oss.org.uk (£ 45/year) – open spaces