

POULTON & PULFORD PARISH COUNCIL
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To Members of Poulton & Pulford Parish Council

You are duly required to attend the next meeting of Poulton & Pulford Parish Council on **Wednesday Jan 25th 2023** - meeting to be held in Pulford Village Hall from 7 pm

Signed

J B Evans
Clerk to Poulton & Pulford Parish Council

Agenda - amendments in RED

1 – Apologies

- 1.1: To receive apologies and to approve reasons for absence
- 1.2 – Cllr Ewins and PCSO Cain submitted their apologies

2 – Adoptions and Appointments

2.1 – Register of Interests - Councillors are reminded of the need to complete their register of interests, to declare any personal and/or prejudicial interest in items on the agenda and their nature

3 – Suspension of Standing Orders

Electors are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the rest of the Parish Council meeting except at the discretion of the Chairman

4 - Minutes

To consider the approval of the minutes of the last meeting of the Parish Council (attached)

5 – Progress reports

5.1 – Police Reports – PCSO Cain Jones

5.1.1 Security app development progress

5.2 – Community Park report –CP **Jan meeting minutes attached** - **Action Cllr Franklin**

6 – Planning – [ref www.cheshirewestandchester.gov.uk/planning](http://www.cheshirewestandchester.gov.uk/planning) - for full details

	REF	RECEIVE DATE	ADDRESS & DESCRIPTION	STATUS as at 15th Jan
6.1	19/00245/EMCOU	Dec 19	Woodfield Farm, Straight Mile – notice applies to 2 caravans (1 removed) and transit van (removed)	Notice issued
6.2	22/01830/FUL	23 June 22	Willow Cabin, Demolition of existing dwelling, erection of new dwelling	Approved
	22/03976/S73	21 Oct 22	Variation of above to provide addition of basement	Pending
	22/03973/FUL	22 Nov 22	Single Storey annex with garage and carport	Pending

6.3	22/01922/FUL	28 June 22	The Gables. Additional roof lights, oil tank removal, solar panels, replacement doors, windows	Approved
6.4	22/02549/HHE	6 July 22	10 Old Lane, Single Storey rear extension	Prior approval not required
6.5	22/02542/PAA	20 July 22	10 Old Lane, Construction of additional storey to existing bungalow	Refused
6.6	22/01588/FUL	27 July 22	The Drift House, Poulton, Construction of rear oak framed outbuilding	Pending
6.7	22/03074/CAT	12 Aug 22	Chapel House Farm, Ash Tree fell	Pending
6.8	22/03207/FUL	28 Sept 22	6 Castle Hill, Pulford, 2 storey side extension, erection of single storey rear extension	Pending
6.9	22/03354/FUL	11 Oct 22	Brookside Farm Poulton, single storey rear extension	Pending
6.10	22/04158/FUL 22/04159/LBC	8 Dec 22	Pulford Place, single storey side extension	Pending
6.11	22/04361/FUL	12 Dec 22	19, Burgandy Court, single storey rear extension and garage conversion	Pending
6.12	22/04461/S73	6 Jan 23	Lyndale Farm, mixed use development 23 dwellings and 23 commercial units following demolition of existing buildings	Pending

7 – Finance– inc vat – for approval

	Paid In £	Paid Out £	ITEMS REF VH or CP are approved by the VH and CP Committees
7.1		5885.69 Exc vat	Recurring Payments made 1 Apr to 15 Jan Recurring Payments 15 Jan to 31 Mar (687.16)
7.2	33 25		VH internet contributions (x3) Poppy wreath contribution received
7.3		250	Marathon funds transfer to CP ref 331
7.4		48.74	Linemarkers Spray cans Graffcity via JE ref 332
7.5		1020	JFT Planter - inv 10662 - pd in 2 halves ref 333
7.6		235	EXSqueezeme Treesx2 ref 334
7.7		25.27	Homesense via MF ref 335
7.8		24.99	Xmas decs via MF ref 336
7.9		40	Xmas tree disposal via JE ref 337
7.10		82.08	Huws Gray - inv ID437682 ref 338
7.11	To pay >	(3955)	Max to pay over 2 years for 50 mph limit on B5445
7.12	To pay >	c 300	Refurbishing Community Park benches etc
7.13	On web site		Detailed spreadsheet for 2022/23 showing RECEIPTS, PAYMENTS, ANNUAL RTN 2021/22, and ASSET REGISTER

Finance Status	Bank £ 15 Jan 23	Recurring payments £ to Mar 23 to pay	CIL Funds received but not allocated	CP Ringfenced £ to 26/27	Unallocated PC Funds £ exc FI >	Further Income £ est 22/23
7.14	11,616.19	687.16	6,846.30	3584.76	497.97	2397.31 vat refund to date + 50 recurring

7.15 £ 4647.55 available for Infrastructure improvements in the Community Park but an application would need to be made to get access to these funds

7.16 – Precept Request 2023/24 – see attached document. To date 5 Cllrs vote option 1 (£6227 vs £6004)

7.17 – Local Election recharge ?

8 - Correspondence for Information

Any comments

9 - Clerk's Reports and Queries

9.1 – Grosvenor Estate – update on Pulford Woods operations

9.2 – Old Lane additional lighting request

9.3 – Unkempt Beauty massage carpark in Pulford – building empty

10 - Councillors Reports, future agenda items, any other business

10.1 – Risk assessment Reports – see table below -

LOCATION	RESPONSIBILITY	CONFIRM DATE CHECKED	ANY PROBLEMS ?
Community Park	Cllr Franklin		
Church Bank	Cllr Ewins		
VH Defibrillator	Cllr West		
Bus Shelter	Cllr Board		
Pulford Notice Boards (2)	Cllr Franklin		
Poulton Notice Board	Cllr Evans		
Cuckoos Nest Notice Board	Kate Fairhurst		
Poulton Defibrillator	Cllr Evans		

10.2 – VH report – Cllr West

10.3 – Church Bank refurbishment – surface and bollards – Cllr Higgins, Evans

10.4 – CW&C Capability fund ref 2327 Old Lane safety and vegetation debris– Cllr Board

10.5 – King Charles' Coronation celebration Sunday May 7th 2023

10.6 – Pulford Brook flood issue – Cllr Higgins

11 – Dates for 2023 Meetings : - at Pulford Village Hall from 7 pm

April 26th : July 26th : Oct 25th

DATE	NAME	SIGNATURE
JAN 2023		
JAN 2023		

REFERENCE -EMAILS / WEBSITES

Section	Date	Folder	From	Title/Details
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Poulton and Pulford Parish Council

Village Hall update

Toilet upgrade

Fundraising for the village hall toilet upgrade commenced in October 2022 using the CWAC-recommended Spacehive crowdfunding platform.

The target for fundraising was just over £22k based upon the best competitive quote from Richard Edwards (Wrexham plumber who recently renovated toilets at National Trust Erddig property). Quote included costs for related electrical work and subsequent painting and decorating.

Fundraising got off to a good start with £6,845 pledged by Poulton & Pulford Parish Council using previously earmarked Community Infrastructure Levy (CIL) funds.

Pledges were received from an amazing total of 139 local backers including residents, friends and village hall user groups. Notable group pledges included:

Pulford Art Group	£161
Eccleston & Pulford Parochial Church Council	£75

Several generous pledges were received from local businesses and charities including:

The Grosvenor Pulford Hotel	£1,000
Sir Donald & Lady Edna Wilson Charitable Trust	£1,000
W Fair & Son	£500
DM Motors	£200

Following demonstration of excellent local support (total of 139 separate backers) David Ewins and Peter Gosmore pitched to CWAC and received the following significant pledges:

Cheshire West Crowd Fund	£5,660
Community Innovation Fund	£3,990

We reached our target on 6/1/23 and began overfunding, potentially to cover any cost contingency and possibly to purchase additional chairs for the village hall.

Project closed on 17/1/23

Total amount pledged (incl cheque payable to PPPC)	£23,038
gift aid available	£197
TOTAL	<u>£23,235</u>

Due to pre-election purdah restrictions council-funded projects must begin after the local council elections in May (scheduled for May 4th). It is anticipated / hoped work will be carried out this summer.

FRIENDS OF POULTON AND PULFORD COMMUNITY PARK

MINUTES OF MEETING – TUESDAY, JANUARY 17th 2023

Purpose - to recap & plan for the year ahead.

1/Committee members present – NICK FRANKLIN (chairman), Peter Gosmore (treasurer), Kate Fairhurst (secretary), Jean Ewins, Jan West, Pat Shore, Simon Pryce, Jane Yeoward, Glenys Evans.

2/ Apologies – Howard Tipping, Phil White

3/ Previous minutes adopted - proposed by Peter, seconded by Jane.

4/ Financial report – current bank balance is £1872.58

4/1 Barrie Evans, clerk to the PC, reported there are £3584.76 'ringfenced funds' available to the park committee, plus £4647.55 remaining s106 funds. Simon pointed out that the s106 money which is available until 2030, can only be used to improve play facilities in the park for children under 12.

6/Safety officer's report – the park was inspected 4.1.23 and there were no issues.

7/ Chair's report

- a/ In or around Aug 2026 the initial 10 years' plan will expire and revert to the PC.
- b/ The new constitution from Nov 2022 has been adopted and signed.
- c/ A new Friends WhatsApp group has been set up solely for use by the committee.
- d/ Vandalism in the park needs to be monitored. Nick will paint over the graffiti on the bin near to the entrance. Signs on the double gates have been cleaned and the board at the side of the pedestrian gate mended.
- e/ Monitor dog fouling in the park and consider locking the gate from dusk to dawn if deemed necessary (Nick). Jane, who inspects the park regularly to be issued with a marker spray.
- f/ The frequency of gardening is generally satisfactory, strimming could be improved. One tree at the far end may be dying, it needs to be regularly checked for signs of life.
- g/ No plans as yet for future planting.
- h/ Nick should be added as a signatory to the NatWest account although Peter will consider opening a new account with Santander.
- i/ Jean's list of ideas to consider for the planned Coronation event were circulated at the meeting which should stimulate ideas for the planning meeting scheduled for FEB 21st Please retain planning sheet which also has observations concerning last year's Christmas Tree event.
- j/ Ideas for making more use of the park were discussed. - regular dates for the boules evening, perhaps establish a walking group, walking football, rounders games, more organised use of the fitness trail.
- k/ The missing defibrillator sign from the park notice board needs to be chased up. Peter volunteered to do this.
- l/ The direction signs to the park from Highways on the B5445 have been chased up. Ryan O'Rourke (CWAC highways technician) has the matter in hand.
- m/ Yellow painted stop signs by the gate need to be redone. Acquiring stencils of the correct size could be a problem. This carried forward to the next full meeting on Tuesday April 18th

AOB/ Glenys suggested that a sandpit could be popular & preferably one that could be covered. Nick will look into this further.

Simon provided a copy of the Park's asset register, this will now be updated & held by the secretary.

Next meeting: Tuesday 21st February, solely to plan for KCIII Coronation party

PRECEPT ESTIMATES 2023/24

This information is provided as guidance for the precept request 2023/24

It is based on the actual/estimated expenditure 2022/23

A decision is required to be sent to CW&C before the 29th Jan 2023

Example 1: Maintaining the same Band D precept charge as 2022/23 – ref 28 below

The Band D precept charge for Poulton and Pulford Parish Council in 2022/23 was **£18.45** based on a tax base of 337.5. If you want this charge to be the same in 2023/24, you will need to request a precept of **£6227**.

Example 2: Requesting the same precept as in 2022/23 – ref 29 below

In 2022/23, Poulton and Pulford Parish Council requested a precept of **£6004**. If you were to request the same precept for 2023/24, this would decrease the Band D precept charge by £0.66 to **£17.79**

There is little difference between the options but please note NO account has been taken of inflation of the recurring charges or the possible recruitment of a replacement Clerk ! I have been informed that the #gardening charges are unchanged in 2023/24.

There are CIL funds (£ 4647.65) held by CW&C for infrastructure improvements in the Parish

SUMMARY

REF NO	ITEM	AMOUNT £
20	Bank Reserves 30 th Dec 2022	+ 12,113.09
21	Est outgoings to 31 st Mar 2022	- 1001
22	Reserves allocated to CP as at 30 th Dec 2022	-3500
23	CIL funds allocated to VH Toilets refurbishment	-6846.30
24	VAT to reclaim for 2022/23 up to 30 th Dec 2022	+2320.99
25	Estimated unallocated reserves as at 1 st April 2023	+ 3086.78
26	Estimated recurring expenditure 2023/24 exc inflation 50 mph speed limit half payment	- 5394.31 - 1978
27	Shortfall of funds 2023/24	- 4285.53
28	Precept request keeping same precept charge as 2022/23 Estimated reserves 2023/24 exc Ref 14 sundry items	+6227 + 1941.47
29	Precept request same as 2022/23 Estimated reserves 2023/24 exc Ref 14 sundry items	+6004 + 1718.47

DETAIL of RECURRING ITEMS

REF RP	ITEM	ESTIMATED PAYMENT £ 2023/24	All Items exclude an uplift for inflation
1	Clerk's salary/expenses	703.80	
2	PWLB	0	Fully repaid in 2022/23
3	Subs CHALC;CCA;CCPF;ICO	237.16	
4	Insurance	793.91	Probably increase by £ 75
5	Audit	180	Probably increase by £ 40
6	Community Park ROSPA	45	

PRECEPT ESTIMATES 2023/24

7	Donations : RBL, Parochial Church	349.50	
8	Software : Antivirus, Web, Office, PDF	486.99	
9	Payroll : Autela	111.95	Probably increase by £ 20
10	Community Park + VH m'ce	2390	28 CP visits + 4 Simply Green
11	BT line VH + Broadband	0	Assumes VH pays for this
12	Bank Charges	96	Every chq costs £ 2 to bank
13	Total est RECURRING EXPENDITURE	5672.83	
14	SUNDRY ITEMS 2023/24 (based on 2022/23)	2234	£ 1700 of this was for ROSPA course, IT support and another planter
15	TOTAL EST 2023/24 (based on 2022/23)	7906.83	

Projects implemented and/or planned in 2023/24 : -

16 – Pulford to A483 speed limits = £ 3955 – payable over 2 years

17 – King's Coronation ?

18 – Replacement Clerk ?

19 – Any others ?