POULTON and PULFORD PARISH COUNCIL

Currently every receipt and payment has to be declared and approved by at least 2 Councillors. It has become apparent that there are many recurring charges which could be the subject of a single approval at the start of the financial year. This would reduce the finance information included in every meeting agenda/minutes and give more prominence to unpredicted payments.

The table below summarises the recurring payments in 2022/23. Therefore approval is sought to pay these without further authorisation unless a recurring payment varies by – say - +10%

Proposed Payments requiring one approval at the start of the financial year : -

	SUMMARY of EXPECTED RECURRING PAYMENTS 2022/23	£ est exc vat	Number of payments
1	Clerk's Gross Pay and Expenses	687.24	5
2	PWLB Repayment	855.32	2
3	Renewals : CHALC,CCA,CCPL,ICO	237.16	4
4	Insurance : Zurich	720.96	1
5	Audit : JDH	151.20	1
6	Inspection : ROSPA	45.00	1
7	Donations : RBL, Parochial Church	250.00	2
8	Software : Antivirus, Web, Office, PDF	590.88	5
9	Payroll : Autela	100.00	4
10	CP : #gardening, Simply Green	2,680.00	14
11	VH Internet via BT	259.92	12
12	Bank charges : HSBC	96.00	12
	TOTAL as at 1 April 2022 >	**6673.68**	**63**

If the above is approved I will amend the Financial Regulations