POULTON & PULFORD PARISH COUNCIL

Minutes of meeting held on 27th April 2022

PRESENT : Cllr A Higgins (Chair) : Cllr Ewins : Cllr West : Cllr Board : Cllr Evans : Cllr Franklin : Cllr L Higgins : Cllr Tipping
2 members of the public attended the meeting

Items in RED added before Minutes were issued

1 – Apologies –Cllr Douglas was unable to attend the meeting

2 – Adoptions and Appointments
2.1 – Register of Interest – Cllr Tipping to complete his entry

3 – Suspension of Standing Orders
No comments

4 – Minutes of January 2022 meeting – approved

5 – Progress Reports
5.1.1 – Police –PCSO RM is transferring to another beat. PCSO Cain Jones is taking over and RM will try to arrange a surgery when she will introduce CJ to the area
5.1.2 – The John Dwyer meeting on 24th May will be attended by Cllr A Higgins
5.2 – Community Park – Dave Roberts provided and update(attached). The next important date is the summer event on 19th June 2022
5.2.1 The paving work at the Park entrance has still not commenced – c/f

6 - Planning
6.1 – Woodfield Farm transit van and 2 statics remain. Sheep have been seen in the field. Enforcement action underway by CW&C – **c/f**
6.7 – Following residents concerns on the 10 Old Lane development the Council will contact the Planning department in support of residents **– Action Clerk**

7 – Finance and Audit
The following items were approved : -
7.1 – Annual Governance Statement 2021/22
7.2 – Certificate of Exemption – AGAR 2021/22 Form 2
7.3 – Accounting Statements 2021/22
7.4 – Recurring Payments proposal – Financial Regulations to be amended – **Action Clerk**
7.5 – Bank mandate changes – Cllr A Higgins and Cllr N Franklin to be added to mandate

	Paid In £	Paid Out £	ITEMS REF VH or CP are approved by the VH and CP Commitees
7.6		1459.13	Recurring Payments made since 1 April
7.7		9552	Dragon Play & Sports - inv 2623355 ref CP300 Capt Tom Trail
7.8	11		VH internet contribution
7.9	6004		CW&C Precept
7.10		53.92	Huws Gray Inv IC312475-CR404371 ref VH300

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7.11	On web site		Detailed spreadsheet for 2022/23 showing RECEIPTS, PAYMENTS, ANNUAL RTN 2021/22, and ASSET REGISTER

Finance Status	Bank £ 24 Apr 22	o/s Recurring payments £ to Mar 23	CIL Funds received but not allocated	CP Ringfenced £ to 26/27	Unallocated PC Funds £ exc FI >	Further Income £ est 22/23
7.12	**19,264.33**	5,214.55	6,846.30	4,308.00	2,895.48	Vat refunds 21/22=1,347 22/23=1,616 Recurring=196

7.13 – The CIL funds will be allocated to the VH Toilet refurbishment

8 – Correspondence for Information – no comments

9 – Clerk's Reports & Queries
9.1 – Parking on B5445 – The hotel has promised to install a sign on the front flowerbed to deter parking on the pavement. This information should also appear in the hotel literature – **Action Clerk**
Cllr Board stated that Castle Hill is unadopted and double yellow lines would not be feasible. Cllrs were requested to report obstructive pavement parking via 101. The new PCSO should be alerted to the problem and asked to visit/liaise with the hotel
9.2 – The latest B5445 speed limit project cost has increased by c 60%. Stuart Bateman to be contacted urgently – **Action Clerk**
9.3 – It was agreed to borrow the SID equipment on 1st June – c/f
9.4 – Hedge problem – ref SS417628763 – c/f
9.5 – Future projects – Richard Fair to be contacted re Poulton Notice Board requirement. Other items will not be pursued – **Action Clerk**

10 - Councillors Reports, Future Agenda Items, Any Other Business
10.1 – Risk Assessment Reports
10.1.1 – Church Bank Issues – Cllr Ewins is getting costs and sorting out procedure for resurfacing the Church Bank carpark. Some of the bollards need replacing. Dave Roberts has offered to provide replacements plus a couple of spares. The deeds need checking to determine if any of the nearby properties have a contribution liability. – **Action Cllr Ewins and Clerk**
10.1.2- B5445 Loose Manhole - ref HW397204265 – repair unsatisfactory – to be escalated – **Action Clerk**
10.2 – Pulford woods track – no update available – a follow up letter to be sent by the Parish Council -**Action Clerk**
10.3 – Pulford Approach route – it was agreed to park this issue pending the outcome of 10.2 – c/f
10.4 – SID monitors – see 9.3
10.5– VH report – Cllr West gave an update. Thanks to Dave Roberts, Dave Ewins and Peter Gosmore. Major project next is toilet refurbishment – one quote c £ 15K. Direct access to Lady Edna Room now possible via fire door.VH will take over BT charges from Oct 2022.
10.6 –Platinum Jubilee celebration - see Community Park report
10.7 – Renovation of public property – see 10.1.1. Also the Notice Boards need renovating – c/f
10.8 – Bus stop mirror – No further action due to being located within a 30 mph limit.

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10.9 – Release of Spinney – Cllr Franklin has discussed the issues with Dave Roberts and no further action planned. The Estate needs to do some tidying up – c/f
10.10 – Dog fouling – seems to be on the increase – dog warden to be contacted – **Action Clerk**
10.11 – Cllr Tipping commented that the kerb on Old Lane alongside the Spinney is dangerous in the night due to the absence of street lighting

11 – Date for Meetings in 2022 – agreed - from 7 pm. details to be notified.

July 27th : Oct 26th

DATE	NAME	SIGNATURE
APRIL 2022		
APRIL 2022		

Poulton & Pulford Parish Council

APRIL 2022

Friends of Poulton and Pulford Community Park
Chairman's report

(1) People within the village have commented what an asset the park has been during COVID. It has enabled them to meet up with friends in a safer ventilated area

(1:1) The park has been well used even during winter months

(1:2) The benches in the park need some TLC

Sanding down and repainting

We hope to form a working party to undertake this work. If other members of the Parish Council would like to give us a hand they would be more than welcome

(2) Problems with revolving See-saw in the park

Simon Pryce identified the components that needed to be replaced and provided kit

John Mckimmie and myself David Roberts replace the bearings and completed a overall service of the equipment

Simon Pryce (Safety officer) carried out an inspection of the work

(3) Tree from adjacent house to the park

The recent high winds has caused a large branch from a tree belonging to an adjacent house in the park to break and was lying in the park

Unfortunately too big a job to be done in house, would have to contact outside contractors

Glenys Evans arrange for contractors to undertake the work. The work has been carried out and the contractors have been paid by money held in trust by the Parish Council

(4) The new equipment (which is to be known as Captain's Tom's trail) has been installed. The contract has been fulfilled to our satisfaction. The contractors have been paid out of the money held in trust by the Parish Council .

The project is now complete

Many thanks to Simon Pryce for pushing this project forward

And the two councilors that helped to fund the project

(5) Onward going structural projects within the park.

Construction of paved access from the road to the front gate of the park

A contractor Tim Humphreys has been contacted and has agreed to undertake the work the middle of June (We have used Tim previously) At a cost of about £4,000

This will be paid for by money held in trust (Belonging solely to the park) by the Parish Council

The amount stated above has always has been earmarked for this project

(6) Transfer of safety officer

Parish Council organises it's own Independent safety inspection via outside contract

John McKimmie of Pulford Court has kindly agreed to share the Routine Inspections` of Poulton and Pulford Park with Simon Pryce

(7) Summer event within the park 19th June 2022

A lot of work is going on behind the scenes in relationship to this event

Brass band on the day/ Marquee with refreshments cakes/ Organised games for the children and adults !!!!!!!!/ Petanque/boules competition

Non profit making stalls around the perimeter of the field

If parish councilors or their friends would like to help us on the day we would be very grateful

Looking forward to a great and active 2022 in the park