

POULTON & PULFORD PARISH COUNCIL
Clerk to the Council : J B Evans, 1 Chapel House Cottages, The Green, Poulton :
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To Members of Poulton & Pulford Parish Council

You are duly required to attend the next meeting of Poulton & Pulford Parish Council to be held after the Annual Parish Meeting on **Wednesday July 28th 2021** - meeting to be held in Pulford Village Hall from 7 pm

Signed

J B Evans

Clerk to Poulton & Pulford Parish Council

Agenda - amendments in RED

1 – Apologies

1.1: To receive apologies and to approve reasons for absence

2 – Adoptions and Appointments

2.1 – Register of Interests - Councillors are reminded of the need to complete their register of interests, to declare any personal and/or prejudicial interest in items on the agenda and their nature

2.2 – Recruitment of Councillor to replace Cllr Pryce (VH Notice expires 28th July)

3 – Suspension of Standing Orders

Electors are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the rest of the Parish Council meeting **except at the discretion of the Chairman**

4 - Minutes

To consider the approval of the minutes of the last meeting of the Parish Council (attached)

5 – Progress reports

5.1 – Police Reports – July 2021 from Surgery at VH – **Action Cllrs Franklin, Board**

5.2 – Community Park activities – report on CP July meeting - **Action Cllrs West, Evans,**

5.2.1 #gardening activities

5.2.2 ditch clearance – c/f to 2021:

5.2.3 s106 projects – Captain Tom trail

5.2.4 Paving at entrance to Park

5.2.5 Vandalism in the Park

5.2.6 Park visitor parking

6 – Planning – [ref www.cheshirewestandchester.gov.uk/planning](http://www.cheshirewestandchester.gov.uk/planning) - for full details

	REF	RECEIVE DATE	ADDRESS & DESCRIPTION	STATUS
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6.1	19/00245/EMCOU	Dec 19	Woodfield Farm, Straight Mile	2 units still there
6.2	20/02689/TPO	30 July 20	Lyndale House, Wrexham Rd – tree m'ce	Pending ?
6.3	21/00904/FUL	24 Mar 21	7 Ivy Court – demolition of conservatory and replace with single story extension	Approved
6.4	21/00842/FUL	30 Mar 21	Willow Cabin Poulton – Demolish existing properties and replace with new dwelling, garage etc	Pending
6.5	21/01398/FUL	12 May 21	7 Belgrave Garden Mews - Addition of Garage Door to Car Port	Pending
6.6	21/02045/CAT	20 May 21	School House - Sycamore (T1) - fell to abate conflict with boundary fence.	Pending
6.7	21/02066/FUL	15 June 21	Grosvenor Pulford Hotel - Erection of an external pergola to the south side of the building	Pending
6.8	21/01909/FUL	25 June 21	Park Lodge - Detached garage/covered area to side of house; new driveway; new gates, piers and low walls to site entrance area;	Pending
6.9	21/02448/FUL	14 July 21	18 Belgrave Garden Mews - Single storey extension to infill existing carport	Pending
6.10	21/02773/FUL	26 July 21	Three Elms Dodleston Lane - Single storey side extensions	Pending

7 – Finance and Audit – items 7.1 to 7.20 already approved Apr-July 21- inc vat

7.1	+ £ 5632	CW&C Precept
7.2	+ £ 1783.10	Funds for VH Refurbishment 2021/22
7.3	+ £ 0.42	HSBC and Santander Interest 2021/22 to date
7.4	+ £ 1019.85	HMRC Vat refund Nov 20 to Mar 21
7.5	+ £ 31.95	Malware Bytes refund
7.6	- £ 166.86	Clerk's gross salary Apr to June 2021
7.7	- £ 30	Autela Payroll services -inv 6656
7.8	- £ 210 x 2	#gardening May/June 2021
7.9	-£ 47.76 x 3	BT service at VH May/June/July 2021
7.10	- £ 35	ICO annual renewal
7.11	- £ 19.80	Clerk's travel expenses July 2021
7.12	- £ 31	Ink via Clerk ref 210
7.13	- £ 181.44	JDH Business Services inv 4059
7.14	- £ 20	Cheshire Community Action annual sub via SO
7.15	- £ 865.40	Fortress Windows – ref VH 207
7.16	- £ 17.50	B&Q – ref VH 208
7.17	- £ 32.99	Gros Gdn centre – ref 209
7.18	- £ 462	Edgar Maltby – ref VH 211
7.19	- £ 20.19	Toolstation/Broxton gates – ref 212
7.20	- £ 347.32	Huws Gray – ref VH 216
7.21	attached	Detailed spreadsheet for 2021/22 showing RECEIPTS, PAYMENTS, ANNUAL RTN 2020/21, and ASSET REGISTER

Finance Status	Bank £ 20 th July 21	Recurring payments £ to Mar 22	CP Funds £	CP Ringfenced £ to 26/27	Unallocated PC Funds £	Further Income £ est 21/22
7.22	21,808.49	4,073.47	6,034.41	4,935	6,765.61	655.24 75.00

7.23 – Approval of Internal Audit report and Issues – external audit report awaited

- 7.24 – Account with Huws Gray
7.25 – BT Monthly payments sharing with VH

8 - Correspondence for Information

Any comments

9 - Clerk's Reports and Queries

- 9.1 – Revised Standing Orders 2021
9.2 – Revised Financial Regulations 2021
9.3 – Procurement Procedures 2021
9.4 – Risk Assessment Procedures – see **also** 10.1 below
9.5 – Traffic monitoring on Old Lane and St Mile – c/f
9.6 – Parking on B5445 around Castle Hill – c/f – Highways reluctant to yellow line
9.7 – Speed Limits on B5445 – c/f – awaiting Highways – est **£ 1,500** to pay
9.8 – Hedge/shrubbery problem – B5445/Dodleston Lane junction – ref HW345561021
9.9 – Children Playing safety notice on Old Lane/Fairmeadow grassed area
9.10 – Speed reduction petition on The Green
9.11 – Maintenance of Pulford Church cemetery grounds

10 - Councillors Reports, future agenda items, any other business

10.1 – Risk assessment Reports – **see table below**

LOCATION	RESPONSIBILITY	DATE CHECKED	COMMENTS
Community Park	Cllr West		
Church Bank	Cllr Ewins		
VH Defibrillator	Cllr West		
Bus Shelter	Cllr Board		
Pulford Notice Boards (2)	Cllr Franklin		
Poulton Notice Board	Cllr Evans		
Poulton Defibrillator	Cllr Evans		

- 10.2 – Poulton to Pulford Footpath update – **Cllr Fair**
10.3 – VH refurbishment status – **Action Cllr West**
10.4 – Upgrade to Speed monitors on B5445 – **Action Cllr Higgins/Franklin**
10.5 – Church Bank remedial work – **Action Cllr Ewins/Fair**

11 – Dates for 2021 Meetings : - at Pulford Village Hall from 7 pm (perhaps)

Oct 27th

DATE	NAME	SIGNATURE
JULY 2021		
JULY 2021		

REFERENCE -EMAILS

Section	Date	Folder	From	Details
6.1	19 July		Jennifer Weigh	Woodfield Farm Issue
7.23	23 June	Website		Poulton and Pulford Audit Submission 2020-21
7.25	7 July	SENT	Baz	BT CONTRACT AT VH
9.1-9.4	27 July	SENT	Baz	Website Docs
9.5	26 July	INBOX	Ian R	Speed Monitors Old Lane and St Mile Pulford
9.6	26 Mar	Sent	Baz	Highways Issues to Stuart Bateman
9.7	19 July	Sent	Stuart Bateman	Next Pulford Parish Council Meeting – B5445
9.8	25 July	Sent	Baz	Hedge and Shrubbery B5445 Junction – request Highways to cut ?
9.9	25 July	Sent	Andrew Gaynor	No Ball Games Signage for the Spinney
9.10			M Fay	Speed Reduction Petition
9.11	21 July	Sent	Baz	Maintenance of Pulford Church Grounds
9.12	27 July		Drew	New residents – Bike Stand+Sl Dodleston

10.2	27 July	Inbox	R Fair	Website docs
10.3				No dice from Highways
10.4				See 9.5 -volunteers required
10.5				