

POULTON & PULFORD PARISH COUNCIL

Minutes of meeting held on 26th April 2023

PRESENT : Cllr J Ewins (Chair) : Cllr Board : Cllr West : Cllr Evans

2 members of the public attended the meeting

Items in RED added before Minutes were issued

1 – Apologies – Cllr Higgins, Cllr Tipping, Cllr Murray, Cllr Douglas, Cllr Franklin, PCSO Cain Jones were unable to attend the meeting

2 – Adoptions and Appointments

2.2 - Cllr Higgins, Cllr Tipping have resigned with immediate effect. Clerk to send thankyou letters. Cllr West stated an interest in item 10.3 Church Bank refurbishment.

2.3 – Cllrs J Ewins (Chair), Cllr West, Cllr Murray, Cllr Franklin, Cllr Evans, Cllr Board (Vice Chair), Cllr Douglas, and D Ewins to be appointed to new Council at May 10th meeting which starts at **7:30** pm

3 – Suspension of Standing Orders

4 – Minutes of January 2023 meeting – approved

5 – Progress Reports

5.1.1 – Police –No report.

5.1.2 – Security App is under development to help persons out on their own or concerned with their safety – c/f

5.2 – Community Park – report noted (attached).

5.2.1 - Direction signage to the Park – c/f – **Action Cllr Franklin**

5.2.2 - Repainting of Community park furniture complete at no charge, Recruitment of additional safety officer required

5.3 Concern over removal of Bus Stop outside garage without notification. Bus authorities to be contacted. Also concern over vandalism by school children from Rosset. School to be notified – **Action Clerk**

6 - Planning

6.1 – Woodfield Farm transit van and 2 statics remain - c/f – **Clerk to write** to CW&C CEO

7 – Finance and Audit

The following items were approved : -

7.1 – Annual Governance Statement- 2022/23

7.2 – Accounting Statement – 2022/23

7.3 – Internal Audit Report – 2022/23

7.4 – Recurring Payments - see attachment – 2023/24

	Paid In £ 2023/24	Paid Out £ 2023/24	ITEMS REF VH or CP are approved by the VH and CP Committees
7.5		574.66	Recurring Payments made 1 Apr to 19 Apr
7.6	11	27.94	VH internet contributions (x1) and BT payment (x1)
7.7	6227		Annual Precept
7.8		168.72	CHALC subscription
7.9		310	#gardening April

7.10		60	Simply Green April
7.11		8	HSBC ransom – Clerk to query with CHALC
7.12	To pay >	181	Election recharge
7.13	To pay >	(3955)	Max to pay over 2 years for 50 mph limit on B5445
7.14	To pay >	200 (est)	External audit fee
7.15	On web site		Detailed spreadsheet for 2023/24 showing RECEIPTS, PAYMENTS, ANNUAL RTN 2021/22, and ASSET REGISTER

Finance Status	Bank £ 19 Apr 23	Recurring payments £ to Mar 24	CP Ringfenced £ to 26/27	Unallocated PC Funds £ exc FI >	Further Income £ est 23/24	One-off Payments £ 23/24
7.16	9535.47	5151.57	3211.01	1172.89	2441.67 vat refund to 325 recurring receipts	2359 from above table 1580.56 av funds

8 – Correspondence for Information – no comments

9 – Clerk’s Reports & Queries

9.1 – Pulford woods clearance and footpath establishment – log hauling plans to be monitored re damage to Church Bank surface. **Cllr West to photograph surface**

9.2 – Old Lane lighting – positive comments received – **Cllr Franklin** to review if 3rd light needed

9.3 – Hedge at Cuckoos Nest has been cleared

9.4 – Old Lane and B5445 pavements to be noted to StreetScene – Councillors Parker and Williams to be contacted also – **Action Clerk**

10 - Councillors Reports, Future Agenda Items, Any Other Business

10.1 – Risk Assessment Reports – Defib notice to be hung underneath Pulford Notice Board and Poulton Notice to be painted – Actions - **Cllr Franklin and Evans**

The Defibrillator course to be organised for June 2023 – **Action Clerk**

10.2 – VH update – attached – work expected to start early June 2023 subject to approval of expenditure – c/f

10.3 – Church Bank refurbishment – base for Planter trough complete by end April. Callum West the previous contractor selected to refurbish surface. Only one quote has been possible to obtain - £ 640 for 20tons 6mm limestone. **Cllr Ewins** to check quantity OK and material is washed limestone . The bollards will be moved to the VH pending installation. A task force to be set up to paint and replace broken ones. **Dave Roberts to receive a thankyou letter for his work on Church Bank bollards.** – **Action David Ewins and Clerk**

10.5 – Coronation event – bunting to be placed round Planters. 80 tickets issued so far. Next planning meeting Tuesday May 2nd. Friday May 5th 4pm to put up bunting. Sunday May 7th to organise site. Cllr West to supply surface cover. Volunteers needed to clear up – **Action All**

10.6 – Ivy Court road surface – c/f - Stuart Bateman to be contacted– **Action Clerk**

10.7 It was agreed the meeting on May 10th would start at **7:30 pm**

11 – Date for Meetings in 2023 – agreed - details to be notified.

May 10th : July 26th : Oct 25th

DATE	NAME	SIGNATURE
APRIL 2023		
APRIL 2023		

DETAIL of RECURRING ITEMS

<u>REF</u> <u>RP</u>	<u>ITEM</u>	<u>ESTIMATED PAYMENT £</u> <u>2023/24</u>	All Items exclude an uplift for inflation
1	Clerk's salary/expenses	703.80	
2	PWLB	0	Fully repaid in 2022/23
3	Subs CHALC;CCA;CCPF;ICO	237.16	
4	Insurance	793.91	Probably increase by £ 75
5	Audit	180	Probably increase by £ 40
6	Community Park ROSPA	45	
7	Donations : RBL, Parochial Church	349.50	
8	Software : Antivirus, Web, Office, PDF	486.99	
9	Payroll : Autela	111.95	Probably increase by £ 20
10	Community Park + VH m'ce	2390	28 CP visits + 4 Simply Green
11	BT line VH + Broadband	0	Assumes VH pays for this
12	Bank Charges	96	Every chq costs £ 2 to bank
13	Total est RECURRING EXPENDITURE	5672.83	
14	SUNDRY ITEMS 2023/24 (based on 2022/23)	2234	£ 1700 of this was for ROSPA course, IT support and another planter
15	TOTAL EST 2023/24 (based on 2022/23)	7906.83	

Projects implemented and/or planned in 2023/24 : -

16 – Pulford to A483 speed limits = £ 3955 – payable over 2 years

17 – King's Coronation = £ 500 18 – Replacement Clerk ?

19 – Church Bank surface = £ 1095 labour, machine hire, aggregates +£ 640 (20 ton) stone chippings

Friends of Poulton & Pulford Community Park

Chair's report 18.4.23

Various committee members have tended the park following the dawn of Spring.

All trees were inspected, one deceased tree was removed & a replacement planted in its place.

It was reported that a large amount of moss had grown underneath the three picnic tables. This has been subsequently removed & part of the paths treated to eliminate moss.

All the park furniture (benches & picnic tables) were painted by a contractor in Oct 2022. The committee are disappointed with the results following Winter & the contractor has agreed to revisit the park to remedy the problem.

We plan to recommence the fortnightly boules evenings soon. In the interim volunteers have arranged to weed & rake the court on Tuesday 18th April.

Dog fouling has been prevalent recently & the situation is being monitored. One option is to lock the gate from dusk till dawn but hopefully this can be avoided. There is a possibility that the culprits may be foxes from the adjacent land owned by the estate.

It is planned to add to & improve the park's facilities & with a permanent hopscotch grid added along with improved distance markings & a new STOP sign near the gate under consideration.

Our main Safety Officer has resigned from the committee but has agreed to continue to inspect the park in the short term.

Positive feedback has been received from recent visitors so we look forward to it being used more frequently as the weather improves.

Nick Franklin

VILLAGE HALL UPDATE – DAVID EWINS 26TH APRIL 2023

Toilet upgrade

- * Successful Spacehive crowdfunding appeal closed January 2023

Parish Council CIL Money	£ 6,846
Crowdfunding pledges less Spacehive fees	£ 13,996
Late donations	£ 1,200
Total received	£ 22,042

- * Planned toilet renovations

June 2023, expected duration 3-4 weeks

Toilets renovated sequentially to allow hall to stay open

Renovation costs £ 19,840 +VAT = £ 23,808

Decorating booked for July 2023

Hall facility upgrade (subject to VH Committee approval)

- * Replacement chairs

Rosehill Contract Furniture, Cheadle

Urban lightweight stacking chairs x 60

Stacking trolley (holds 25) x 1

- * Committee Room tables

Delux rectangular flip top table for Lady Edna room x 3

- * Anticipated cost - £ 6,600 excluding VAT

Village Hall Management Committee AGM

- * Wednesday May 3rd